

DocsLinc

- USER MANUAL

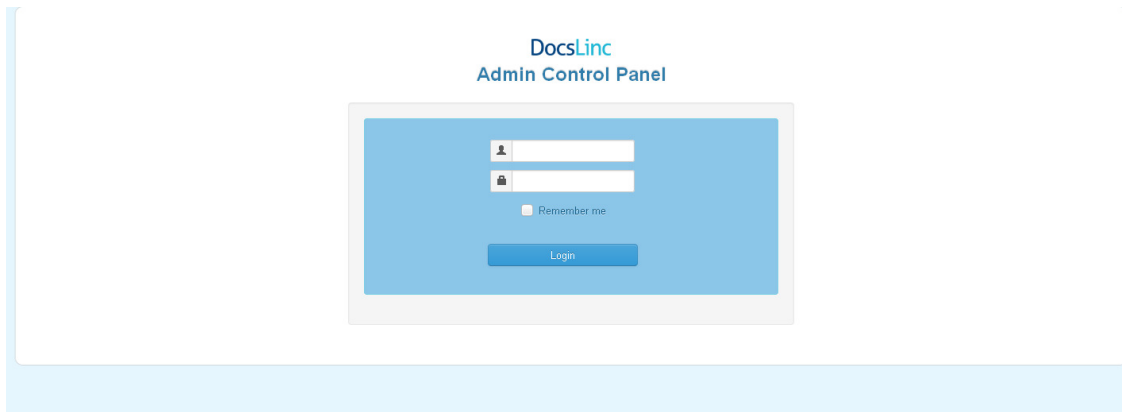
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LOGIN

This module ask for user name and password to allow the user to access the admin control panel

Screen shot



DASHBOARD

Description:

- This Module acts as index page once admin user logged on.
- This page contains the total number of Practice, Location, Doctors, Staffs, Appointment Confirmed, Appointment cancelled.
- Every small circle contains the pending approval count in the top of the Practice, Location, Doctors, Staffs, Appointment Confirmed.
- A tabular column contains the active practices appointment details, for the present day like Confirmed, pending, cancelled individually.

Screenshot

Practice Name	Appointment Status		
	Confirmed	Pending	Cancelled
Marling Cardiology Associates	0	0	0
Capital Center Care	0	0	0
Dr.Surinder Singh M.D.	0	0	0
Mohammad A. Khalid MD	0	0	0
Dr. Joseph R. Robinson MD PhD	0	0	0
Sanjay Sood M.D.	0	0	0
Araiboo Yazdani M.D.	0	0	0
Dr. Deep Kulkarni Family Physician	0	0	0
Center for Vascular Medicine	0	0	0

ADMIN

Doctor Pending Approval

Description

- This module contain the doctor list who are all waiting for their profile Approval.
- To Approve the profile click on the Approve/Active button in the update status/Status column in the tabular column

Reference Modules:

1. Location Pending Approval
2. Staff Pending Approval

Screenshot

The screenshot displays the 'Doctors for Approval' section of the DocsLinc application. The page header includes the DocsLinc logo, a search bar for doctors, and a 'Book an Appointment' button. The navigation menu contains links for Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. A welcome message for 'saadmin (Super Admin)' is shown on the left. The main content area features a table of 10 doctors pending approval. The table has the following columns: Practice Name, Location Name, First Name, Email, Doctor Created by, Profile, Doctor Photo, Login, and Update Status. Each row includes an 'Approve' button in the Update Status column. The table shows 10 entries, with the first entry being Mohammad Sarfarazi at John Winters Associates. The footer of the page includes a copyright notice for 2015 DocsLinc, LLC.

Practice Name	Location Name	First Name	Email	Doctor Created by	Profile	Doctor Photo	Login	Update Status
John Winters Associates	Greenway Center Drive	Mohammad Sarfarazi	sarfarazi@docslinc.com	Admin@docslinc.com	✓	✓	✓	Approve
United Radiology Inc	Greenway Center Drive	United Radiology	unitedrad@docslinc.com	InsideSalesSupport	✓	✓	✓	Approve
Snoring and Sleep Center	Annapolis Road	Snoring and Sleep Center	sleepandsnoreent@docslinc.com	InsideSalesSupport	✓	✓	✓	Approve
Snoring and Sleep Center	Piscataway Road	Snoring and Sleep Center	entsnoringandsleep@docslinc.com	InsideSalesSupport	✓	✓	✓	Approve
Agnes Kallon	Hanover Drive	Agnes Kallon	akallon@docslinc.com	InsideSalesSupport	✓	✓	✓	Approve
Dr. Dev Chhabra Practice	Hartland Rd Suite 405	Dev Chhabra	dchhabra@docslinc.com	InsideSalesSupport	✓	✓	✓	Approve
Chestnut Street Cosmetic Denistry	Chestnut Street	Jay Chung	jchung@docslinc.com	InsideSalesSupport	✓	✓	✓	Approve
MidAtlantic Urology Associates	Edmonston Dr	Matilde Palmer	mpalmer@docslinc.com	InsideSalesSupport	✓	✓	✓	Approve
All Female OBGYN	Lee Hwy Suite	Brenda Rivera	thomasclinic_admin@docslinc.com	InsideSalesSupport	✓	✓	✓	Approve
Maryland Cardiology Associates	Granite Place	New doctor New	123456789@mail.com	Maryland Cardiology Associates	✓	✓	✓	Approve

Location Pending Approval

Refer Doctor Pending Approval

Staff Pending Approval

Refer Doctor Pending Approval

Admin Roles

Description:

- This module will help you to create admin role with a defined set of privileges and permissions
- It maintains unique admin role.
- User Rights decides which modules does a admin user controls
- If Admin Role is deactivated – the respective admin users will NOT be able to login
- Deleting Admin Role is not possible if admin users are mapped to it.

Note: Don't delete the admin role; it results in deletion of users also.

Screenshot:

The screenshot shows the DocuLink Admin Roles management interface. The page title is "Role List". On the left, there is a sidebar with a "SCHEDULE" button. The main content area features a table with columns for Role Name, Status, and Actions. The table lists various roles, all of which are currently "Active". The "Admin" role has both "Edit" and "Delete" actions, while others only have "Edit". A search bar and a "records per page" dropdown are located above the table. The footer of the page includes a copyright notice: "Copyright © 2015 DocuLink, LLC, Inc. All Rights Reserved."

Role Name	Status	Actions
Admin	Active	Edit Delete
Admin Finance	Active	Edit
Admin Sales	Active	Edit
Administrator	Active	Edit
Doctor	Active	
Inside Sales Support	Active	Edit
live j test	Active	Edit
Location Admin	Active	
Master Data	Active	Edit
Practice Admin	Active	

How to Add Roles:

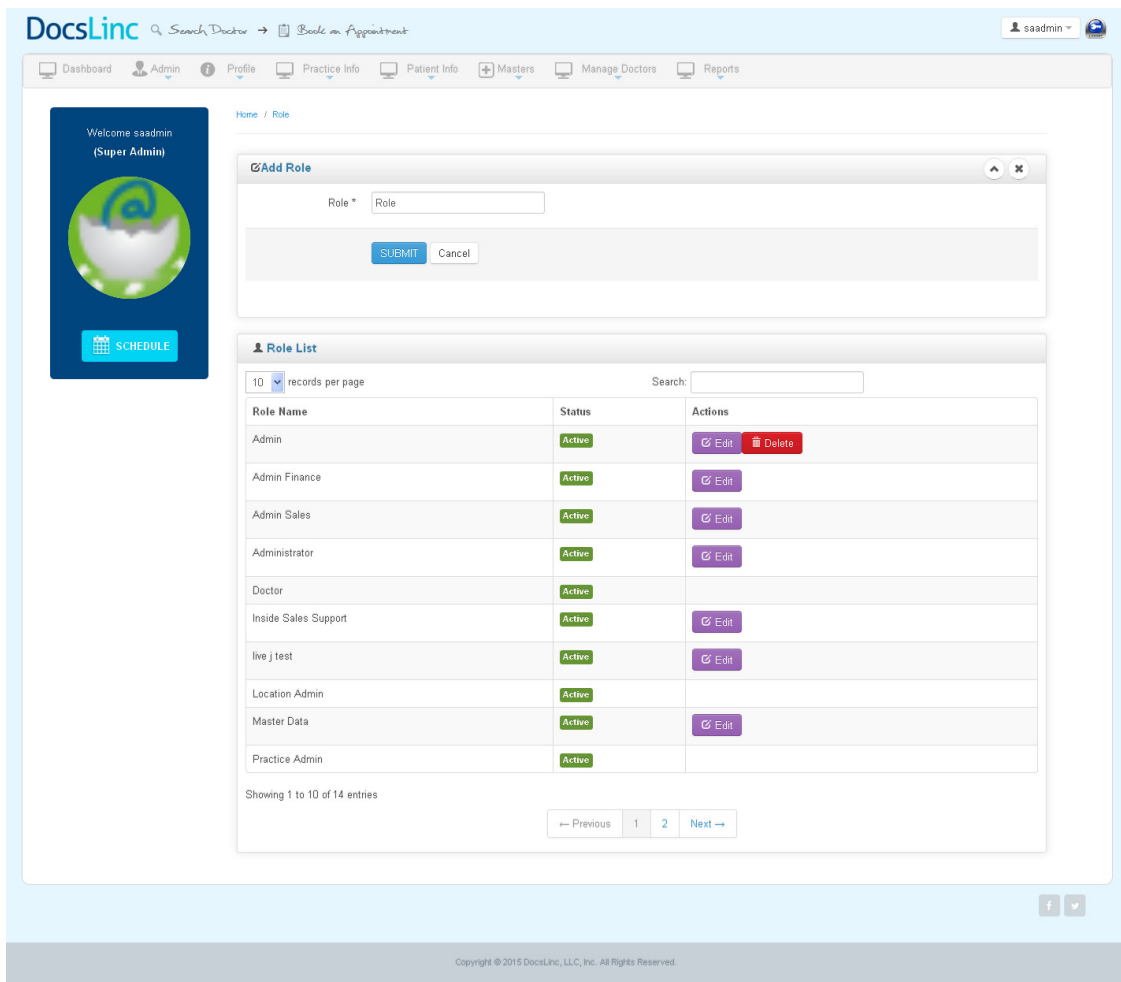
→ Go to **Admin** Menu → Select **Admin Roles** sub menu → Click "Add Role tab" link; it takes you to the following Page

Description:

-Here you can add “New Roles” by entered the following details,

- ✓ **Role Name:** Enter the Unique role (type) name.
- ✓ **Submit:** Once You entered the name, click on “Submit” button to create New Role

Screenshot:



Options Available:

- Add
- Edit & Update
- Status
- Delete

Roles Permission

Description:

- This module will help you to create admin role permission for a role with a defined set of privileges and permissions
- User Rights decides which modules does a admin user controls

Screenshot:

The screenshot displays the 'Role Permission List' page in the DocsLinc system. The page includes a navigation bar at the top with options like Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. A sidebar on the left shows a 'Welcome saadmin (Super Admin)' message and a 'SCHEDULE' button. The main content area features a search bar and a table with the following data:

Menu Name	Status	Actions
Super Admin	Active	
Doctor	Active	Edit Delete
Admin Finance	Active	Edit Delete
Admin Sales	Active	Edit Delete
Master Data	Active	Edit Delete
Administrator	Active	Edit Delete
Inside Sales Support	Active	Edit Delete
Practice Admin	Active	Edit Delete
Location Admin	Active	Edit Delete
live j test	Inactive	Edit Delete

Showing 1 to 10 of 10 entries

How to Add Roles Permission :

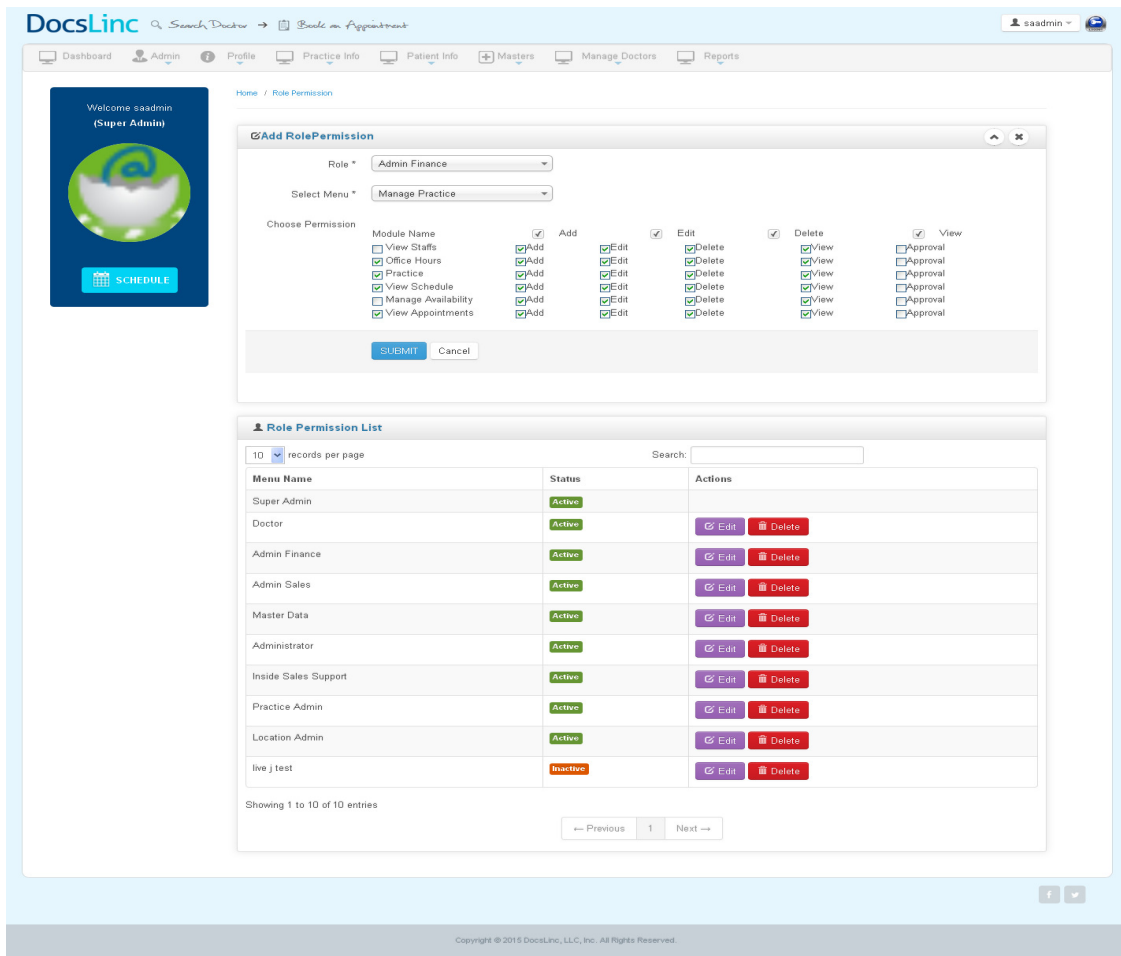
→ Go to **Admin** Menu → Select **Roles Permission** sub menu → Click “Add Role Permission” link; it takes you to the following Page

Description:

-Here you can add “New Roles Permission” by entered the following details,

- ✓ **Role Name:** Select the role name from the drop down.
- ✓ **Assign Rights:** Here, list of module name are their, Select/ unselect the check box to decide which module are accessible for this admin rights.
- ✓ **Status:** Select/Unselect the check box to decide whether it should be active / inactive.
- ✓ **Submit:** Once You entered the details, click on “Submit” button to create New Role Permission

Screenshot:



Options Available:

- Add
- Edit & Update
- Status
- Delete

Admin User

Description:

- This module will help you to create admin users who can manage the admin panel.
- It maintains Unique User Name for Login Purpose
- User Rights (Assign Rights) to access the Admin Interface is decided by the "Admin Role".
 - E.g. Super Admin, Moderator, etc
- If admin user or his respective admin type is deactivated – the user will NOT be able to login

Note: It also maintains unique user name while editing & updating any admin user

Screenshot:

The screenshot displays the 'Admin Users List' page in the DocsLinc application. The page features a navigation menu at the top with options like Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. A sidebar on the left shows a 'Welcome saadmin (Super Admin)' message and a 'SCHEDULE' button. The main content area is titled 'Add Admin User' and contains a table of existing admin users.

Admin Name	Role Name	Email	Approve Status	Status	Actions
saadmin	Super Admin	admin@docslinc.com	Active	Active	
j@j.com	Administrator	j@j.com	Active	Active	Edit Delete
SalesTeam	Admin Sales	sales@docslinc.com	Active	Active	Edit Delete
Newtest	Super Admin	pixel01@gmail.com	Active	Active	
Bell	Tester-Pixel	bell@gmail.com	Active	Active	Edit Delete
Sales TeamB	Admin Sales	sales2@docslinc.com	Active	Active	Edit Delete
pixeluser	Admin Sales	pixeluser@docslinc.com	Active	Active	Edit Delete
InsideSalesSupport	Inside Sales Support	insidesalesupport@docslinc.com	Active	Active	Edit Delete
john	Inside Sales Support	johnjohn@docslinc.com	Active	Active	Edit Delete
InsideSalesSupportA	Inside Sales Support	insidesalesupporta@docslinc.com	Active	Active	Edit Delete

Showing 1 to 10 of 376 entries

How to add admin User:

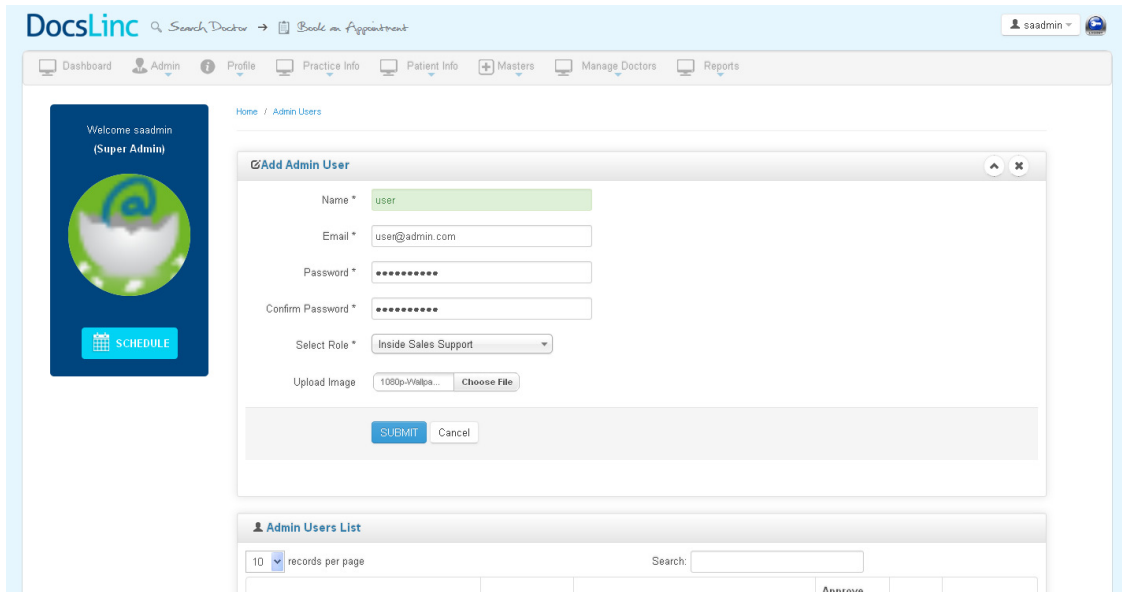
→ Go to **Admin Menu** → Select **Admin Users** sub menu → Click "Create New" link; it takes you to the following Page

Description:

Here you can add "New admin user" by entered the following details,

- ✓ **Name:** Enter the Name of your own.
- ✓ **User Name:** Enter the Unique user name for the user which is not available already
- ✓ **Password:** Enter the password for that user name.
- ✓ **Role:** Select the admin role from the dropdown
- ✓ **Upload Image:** Choose an image for the admin
- ✓ **Status:** Select/Unselect the check box to decide whether the user should be active/inactive
- ✓ **Submit:** Once You entered the details, click on "Submit" button to create New User

Screenshot:



Options Available:

- Add
- Edit & Update
- Status
- Delete

PROFILE

Change Password

Description:

- This module will help you to Change the loggedin user password.

How to Cahnge Password:

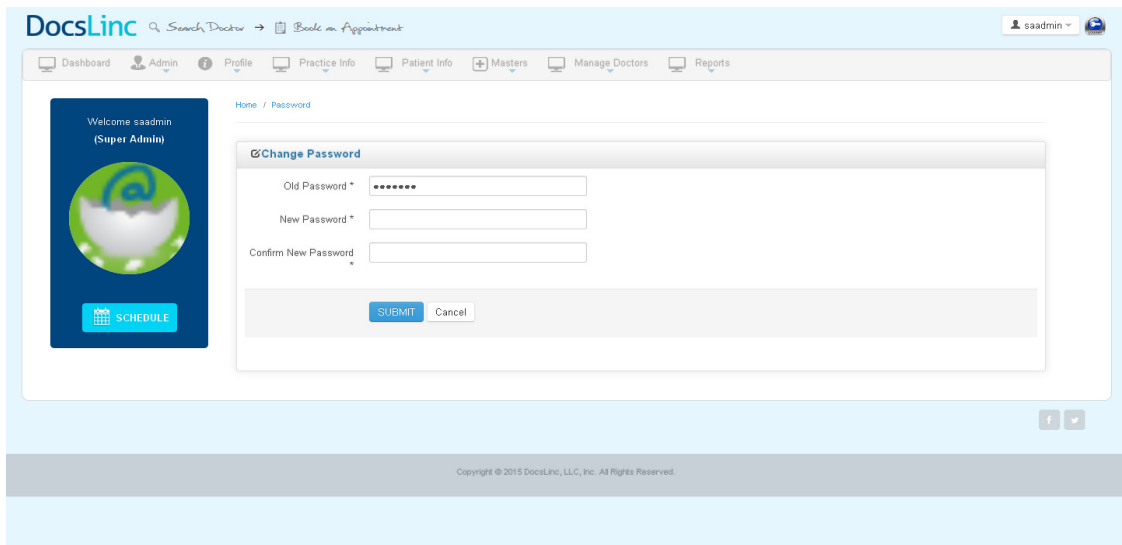
→ Go to **Profile**Menu → Select Change Password sub menu it takes you to the following Page

Description:

Here you can add “New admin user” by entered the following details,

- ✓ **Old Password:** Enter the old password..
- ✓ **New Password:** Choose a password of your own
- ✓ **Confirm new Password:** Reenter the new password which is chosen by your own
- ✓ **Submit:** Once You entered the details, click on “Submit” button to create New User

Screenshot



Practice Info

Location

Description:

- This module will help you to create New Location for a practice.
- This module allow to add doctor, staff for a particular location.

Reference Module

1. Practice

Screenshot

The screenshot shows the DocsLinc web application interface. The top navigation bar includes 'Dashboard', 'Admin', 'Profile', 'Practice Info', 'Patient Info', 'Masters', 'Manage Doctors', and 'Reports'. The user is logged in as 'saadmin'. The main content area displays the 'Location List' page, which includes a search bar and a table of practice locations. The table has the following columns: Practice Logo, Practice Name, Location Address, Zipcode, Admin Name, Contact Info, Created By, Status, Options, and Actions. Two locations are listed:

Practice Logo	Practice Name	Location Address	Zipcode	Admin Name	Contact Info	Created By	Status	Options	Actions
	A & T Family Practice LLC	Greenbelt Road 6201 Greenbelt Road Suite M10, College Park, Maryland, 20740	20740	Greenbelt Road admin	Email : affamily@docslinc.com	saadmin	Active	+ Manage Doctor + Add Staff + Add Image + Add PDF	+ Edit + Delete
	A Visual Affair	Joyce Street 1101 S. Joyce Street Suite B7, Annapolis.	22202	Joyce Street admin	Email : visuustaffair@docslinc.com Phone No. : (703)418-2020	saadmin	Active	+ Manage Doctor + Add Staff	+ Edit + Delete

How to add location

→ Go to **Practice Info** Menu → Select Location sub menu → Click “Add More Location ” link; it takes you to the following Page

Description:

Here you can add “New Location” by entered the following details,

- ✓ **Practice** : Select a Practice from the drop down
- ✓ **Location Name** : Enter the location name for the selected practice name.
- ✓ **Location Description** : Enter a brief about the Location.
- ✓ **Location Address** : Address of the Practice where the practice is available in the location.
- ✓ **Contact number** : Contact number of the practice for that location.
- ✓ Enter the fax number, Zip Code, select the Country, State, City from the drop down

Location Admin Information

Create username and password for the particular location where admin can able to login into the admin pannel.

- ✓ **Name**: Enter the name of your own.
- ✓ **Email** : Enter a email (This will be the username for the location).
- ✓ **Password** : Select a Password for the user of your own.

Screenshot:

The screenshot displays the DocsLinc web application interface. At the top, the navigation bar includes the DocsLinc logo, a search bar for doctors, and a breadcrumb trail for 'Book an Appointment'. The user is logged in as 'saadmin'. The main navigation menu contains links for Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports.

On the left side, there is a 'Welcome saadmin (Super Admin)' notification with a 'SCHEDULE' button. The main content area is titled 'Home / Practice / Location' and features a modal window for 'Add More Location'. This form includes fields for Practice Name (pre-filled with 'Maryland Cardiology Associates'), Location Name, Location Description (with a rich text editor), Location Address 1 and 2, Contact No., Fax No., Zip Code, Country, State/Province, City, and Latitude & Longitude. Below these is the 'Location Admin Information' section with fields for Name, Email, Password, and Confirm Password, along with an 'Upload Image' button.

At the bottom, the 'Location List' table shows a list of locations. The table has columns for Practice Logo, Practice Name, Location Address, Zipcode, Admin Name, Contact Info, Created By, Status, Options, and Actions. One location is listed: 'A & T Family Practice LLC' at 'Greenbelt Road 6201 Greenbelt Road Suite M10, College Park, Maryland, 20740', with zip code '20740' and admin 'Greenbelt Road admin'. The contact info is 'Email : atfamily@docslinc.com', created by 'saadmin', and status is 'Active'. The Actions column contains buttons for '+ Manage Doctor', '+ Add Staff', '+ Add Image', '+ Add PDF', '+ Edit', and '+ Delete'.

Practice Logo	Practice Name	Location Address	Zipcode	Admin Name	Contact Info	Created By	Status	Options	Actions
	A & T Family Practice LLC	Greenbelt Road 6201 Greenbelt Road Suite M10, College Park, Maryland, 20740	20740	Greenbelt Road admin	Email : atfamily@docslinc.com	saadmin	Active	+ Manage Doctor + Add Staff + Add Image + Add PDF	+ Edit + Delete

Options Available:

- Add
- Edit & Update
- Status
- Delete

Practice

Description:

- This module will help you to create New Practice.
- This module allow to add location for a particular practice .

Screenshot

Practice Logo	Practice Name	Admin Name	Contact Info	Created By	Status	Options	Actions
	Maryland Cardiology Associates 7474 Greenway Center Drive Suite 1100, Greenbelt, Maryland, 20770	Maryland Cardiology Associates	Email : maryland_admin@docslinc.com Phone No. : 301 441 3050 Fax : 301 441 3050	saadmin	Active	+ Manage Location	Edit Delete
	Capital Cardiac Care 818 West Diamond Ave Suite 240, Gaithersburg, Maryland, 20878	Capital Cardiac Care	Email : capitalcardiac_admin@docslinc.com Phone No. : (301) 569-7135	saadmin	Active	+ Manage Location	Edit Delete
	John Winters Associates 7626 Greenway Center Drive Suite T4, Greenbelt, Maryland, 20770	John Winters Associates	Email : johnwinters_admin@docslinc.com	saadmin	Active	+ Manage Location	Edit Delete
	Dr.Surinder Singh M.D. 7319A Hanover Parkway , Greenbelt, Maryland, 20770	Dr.Surinder Singh M.D.	Email : surindersingh_admin@docslinc.com Phone No. : 301-441-2394 Fax : 301-441-2607	saadmin	Active	+ Manage Location	Edit Delete

How to add location

→ Go to **Practice Info** Menu → Select Practice sub menu → Click “Add More Practice” link; it takes you to the following Page

Description:

Here you can add “New Practice” by entered the following details,

- ✓ **Practice Name** : Enter the practice name .
- ✓ **Practice Description** : Enter a brief about the practice .
- ✓ **Practice Address** : Address of the Practice where the practice is available in the location.
- ✓ **Contact number** : Contact number of the practice .
- ✓ **Practice Logo** : Choose a practice logo by click choose button and upload the practice logo
- ✓ Enter the fax number, Zip Code, select the Country, State, City from the drop down

Practice Insurance Information

- ✓ **Insurance Network** : Select insurance company from drop down. Tiallow to select multiple company by click on check box.

Practice Admin Information

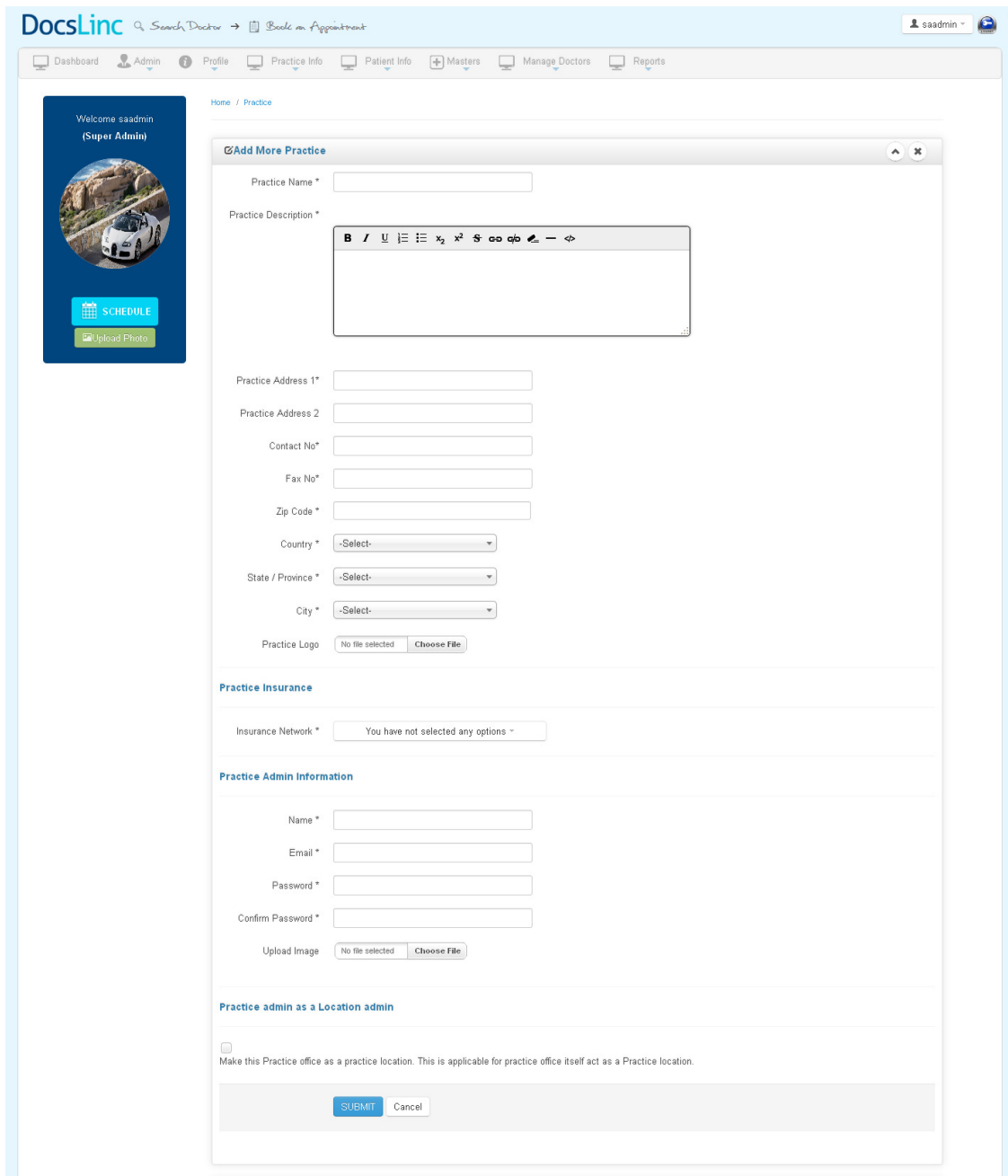
Create username and password for the particular location where admin can able to login into the admin pannel.

- ✓ **Name**: Enter the name of your own.
- ✓ **Email** : Enter a email (This will be the username for the Practice).
- ✓ **Password** : Select a Password for the user of your own.

Practice admin as a Location admin

Click on the check box if the location address same as practice address.

Screenshot:



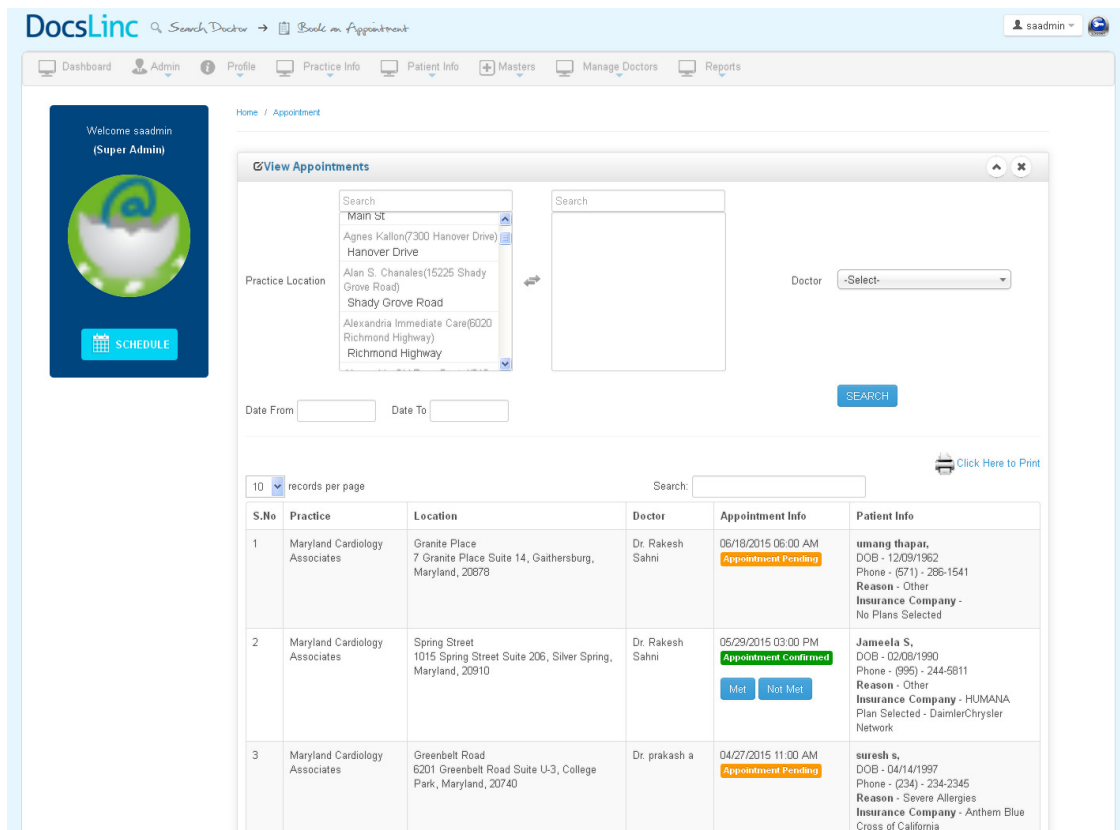
Options Available:

- Add
- Edit & Update
- Status
- Delete

View Appointment

Description:

- This module will help you to View the appointment made by the patients.
- It also show the status of the appointment like Pending, Confirmed or Cancelled appointment.
- Once the patient visiting is completed, then admin can update the status like Met or Not met.
- The admin can search for specific practice to view appointments
- Select the practice -> select Doctor from the drop down -> select the start and end date and click on the search button.



The screenshot displays the 'View Appointments' module in the DocsLinc system. The interface includes a navigation bar with 'Dashboard', 'Admin', 'Profile', 'Practice Info', 'Patient Info', 'Masters', 'Manage Doctors', and 'Reports'. A sidebar on the left shows a 'Welcome saadmin (Super Admin)' message and a 'SCHEDULE' button. The main content area features a search form with a 'Practice Location' dropdown menu, a 'Doctor' dropdown menu, and 'Date From' and 'Date To' fields. Below the search form is a table of appointments with columns for S.No, Practice, Location, Doctor, Appointment Info, and Patient Info. The table contains three rows of appointment data.

S.No	Practice	Location	Doctor	Appointment Info	Patient Info
1	Maryland Cardiology Associates	Granite Place 7 Granite Place Suite 14, Gaithersburg, Maryland, 20878	Dr. Rakesh Sahni	06/19/2015 06:00 AM Appointment Pending	umang thapar. DOB - 12/09/1962 Phone - (571) - 286-1541 Reason - Other Insurance Company - No Plans Selected
2	Maryland Cardiology Associates	Spring Street 1015 Spring Street Suite 206, Silver Spring, Maryland, 20910	Dr. Rakesh Sahni	05/29/2015 03:00 PM Appointment Confirmed Met Not Met	Jameela S. DOB - 02/08/1990 Phone - (995) - 244-6811 Reason - Other Insurance Company - HUMANA Plan Selected - DaimlerChrysler Network
3	Maryland Cardiology Associates	Greenbelt Road 6201 Greenbelt Road Suite U-3, College Park, Maryland, 20740	Dr. prakash a	04/27/2015 11:00 AM Appointment Pending	suresh s. DOB - 04/14/1997 Phone - (234) - 234-2345 Reason - Severe Allergies Insurance Company - Anthem Blue Cross of California

View staff

Description:

- This module will help you to create New staff for a practice, location.
- Can set a access level to the new staff.

Screenshot

DocsLinc Search Doctor → Book an Appointment saadmin

Dashboard Admin Profile Practice Info Patient Info Masters Manage Doctors Reports

Welcome saadmin (Super Admin) SCHEDULE

Home / Staff

Add More Staff(s)

Staff List

10 records per page Search:

Staff Name	Role	Practice Name	Location Name	Email	Created By	Status	Actions
Prakash	Office Admin	Falls Church Medical Center	Arlington Boulevard 6000 Arlington Boulevard , Falls Church, Virginia, 22044	prakash.a@email.com	Arlington Boulevard admin	Active	Edit Delete
lincy	Office Admin	Falls Church Medical Center	Arlington Boulevard 6000 Arlington Boulevard , Falls Church, Virginia, 22044	lincy@mail.com	Arlington Boulevard admin	Inactive	Edit Delete
john	Office Admin	Maryland Cardiology Associates	Granite Place 7 Granite Place Suite 14, Gaithersburg, Maryland, 20878	johnnew@gmail.com	Maryland Cardiology Associates	Active	Edit Delete

Showing 1 to 3 of 3 entries

← Previous 1 Next →

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How to add Staff

→ Go to **Practice Info** Menu → Select View staff menu → Click “Add staff” link; it takes you to the following Page

Description:

Here you can add “New Staff” by entered the following details,

- ✓ **Staff name:** Enter the staff name
- ✓ **Staff email id:** Enter the email id for the staff (This will be the user name for the staff).
- ✓ **Location :** Select the practice Location from the dropdown.
- ✓ **Select Role :** Select the role of the staff like office admin.
- ✓ **Access level :** select access level of the staff by clicking radio button.
- ✓ **Password :** Enter a password for the staff

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, there is a navigation bar with the DocsLinc logo, a search bar for doctors, and a 'Book an Appointment' button. The user is logged in as 'saadmin'. Below the navigation bar, there are several menu items: Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports.

The main content area is divided into two sections. On the left, there is a 'Welcome saadmin (Super Admin)' message with a 'SCHEDULE' button. The right section contains the 'Add More Staff(s)' form and a 'Staff List' table.

Add More Staff(s) Form:

- Staff Name *
- Staff Email ID *
- Select Location * (-Select-)
- Select Role * (Office Admin)
- Access Level: Yes, No
- Password *
- Confirm Password *

Staff List Table:

Staff Name	Role	Practice Name	Location Name	Email	Created By	Status	Actions
Prakash	Office Admin	Falls Church Medical Center	Arlington Boulevard 6060 Arlington Boulevard , Falls Church, Virginia, 22044	prakash.a@email.com	Arlington Boulevard admin	Active	Edit Delete
lincy	Office Admin	Falls Church Medical Center	Arlington Boulevard 6060 Arlington Boulevard , Falls Church, Virginia, 22044	lincy@mail.com	Arlington Boulevard admin	Inactive	Edit Delete
John	Office Admin	Maryland Cardiology Associates	Granite Place 7 Granite Place Suite 14, Gaithersburg, Maryland, 20878	johnnew@gmail.com	Maryland Cardiology Associates	Active	Edit Delete

Showing 1 to 3 of 3 entries

Navigation: Previous 1 Next

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Options Available:

- Add
- Edit & Update
- Status
- Delete

PATIENT INFO

Rating List

Description:

- This module will help you to view the patient ratings against the particular doctor.
- It has the option to approve or delete the rating.
- Rating will be displayed against doctor profile after the rating gets approved by the admin.

Screenshot

The screenshot displays the 'Rating Value List' interface in the Docslinc application. The interface includes a navigation menu at the top with options like Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. A sidebar on the left shows a 'Welcome saadmin (Super Admin)' message and a 'SCHEDULE' button. The main content area shows a table of ratings for a doctor named Rakesh Sahni at Granite Place. The table has columns for Appointment Date, Rating Date, Location Name, Doctor's Name, Patient's Name, Testimonial, User Rating, Set Default, Update Status, and Delete. The ratings are categorized as Approved, Pending, or Remove.

Appointment Date	Rating Date	Location Name	Doctor's Name	Patient's Name	Testimonial	User Rating	Set Default	Update Status	Delete
20-03-2015	25-03-2015	Granite Place	Rakesh Sahni	fathima a	io	Staff(2) ★★★★☆ Punctuality(3) ★★★★☆ Helpfulness(4) ★★★★☆	<input checked="" type="checkbox"/> Testimonial <input checked="" type="checkbox"/> Rating Change Setting	Approved	Remove
25-03-2015	25-03-2015	Granite Place	Rakesh Sahni	fathima a	yttrytyrt	Staff(3) ★★★★☆ Punctuality(3) ★★★★☆ Helpfulness(5) ★★★★★	<input checked="" type="checkbox"/> Testimonial <input checked="" type="checkbox"/> Rating Change Setting	Pending	Remove
25-03-2015	25-03-2015	Granite Place	Rakesh Sahni	fathima a	fghfghfg	Staff(5) ★★★★★ Punctuality(3) ★★★★☆ Helpfulness(5) ★★★★★	<input checked="" type="checkbox"/> Testimonial <input checked="" type="checkbox"/> Rating Change Setting	Pending	Remove
25-03-2015	25-03-2015	Granite Place	Rakesh Sahni	fathima a	ert ert re erte	Staff(4) ★★★★☆ Punctuality(3) ★★★★☆ Helpfulness(3) ★★★★☆	<input checked="" type="checkbox"/> Testimonial <input checked="" type="checkbox"/> Rating Change Setting	Pending	Remove

View Patient

Description:

- This module will help you to View the patient details.
- The status of the patient can be change active/Inactive by clicking in the button present in the Status column
- *View Patient info*, by clicking this button can view the patient information in a popup box.

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, there is a navigation bar with the DocsLinc logo and search options. Below this is a dashboard menu with options like Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. The main content area is titled 'Manage Patient' and features a search bar and a table of patient records. The table has columns for Patient Name, Last Name, Email, Mobile No, Registered Date, Status, and Actions. The Status column shows 'Active' for all patients, and the Actions column contains 'View Patient Info' buttons. A sidebar on the left shows a 'SCHEDULE' button. The footer contains copyright information for DocsLinc, LLC.

Patient Name	Last Name	Email	Mobile No	Registered Date	Status	Actions
				06/21/2014	Active	View Patient Info
Umang	Thapar	chestertaffy1@aol.com	(571) - 286-1541	05/09/2014	Active	View Patient Info
Pixel	New	pixelnew@docslinc.com	(123) - 456-7895	05/13/2014	Active	View Patient Info
Lincy	Chacko	lincy@pixel-studios.com	(555) - 555-5555	05/15/2014	Active	View Patient Info
Praveen	Chevala	praveen@verefac.com	(301) - 375-0120	05/16/2014	Active	View Patient Info
John	Paul	johnpaul@pixel-studios.com	(301) - 375-0120	05/16/2014	Active	View Patient Info
Righter	Wrong	righter@docslinc.com	(703) - 456-1234	05/20/2014	Active	View Patient Info
John	Smith	johnsmith@docslinc.com	(571) - 286-1541	05/23/2014	Active	View Patient Info
Test	Test	test@test.com	(123) - 123-1234	07/07/2014	Active	View Patient Info
John	Merlin	simon.jmerlin@gmail.com	(983) - 234-2343	07/08/2014	Active	View Patient Info

MASTERS

Zipcode

Description:

- This module will help you to add Zipcode for a city
- Based on the status (Active/Inactive) it will display in all the reference modules

Screenshot

The screenshot shows the DocsLinc web application interface. At the top, there is a navigation menu with options: Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. The user is logged in as 'saadmin'. The main content area displays a 'Zipcode List' table with the following data:

Zip Code	City Name	State Name	Status	Actions
20591	Washington	District of Columbia	Active	Edit Delete
20599	Washington	District of Columbia	Active	Edit Delete
20390	Washington	District of Columbia	Active	Edit Delete
20394	Washington	District of Columbia	Active	Edit Delete
20003	Washington	District of Columbia	Active	Edit
20405	Washington	District of Columbia	Active	Edit Delete
20007	Washington	District of Columbia	Active	Edit Delete
20010	Washington	District of Columbia	Active	Edit
20202	Washington	District of Columbia	Active	Edit Delete
20207	Washington	District of Columbia	Active	Edit Delete

Below the table, it indicates 'Showing 1 to 10 of 1,976 entries' and provides pagination controls (Previous, 1, 2, 3, 4, 5, Next).

How to add Zipcode

→ Go to **Master Menu** → Select zipcode menu → Click “Add zipcode ” link; it takes you to the following Page

Description:

Here you can add “New Zipcode” by entered the following details,

- ✓ **Country name:** Select the country from the dropdown.
- ✓ **State :** Select the State from the dropdown..
- ✓ **City :** Select the city from the dropdown.
- ✓ **Zipcode :** Enter the zipcode of the selected city.

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, there is a navigation bar with the DocsLinc logo and a search bar. Below the navigation bar, there are several tabs: Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. The main content area is divided into two sections. On the left, there is a welcome message for 'saadmm (Super Admin)' with a 'SCHEDULE' button. On the right, there is a form titled 'Add Zipcode' and a table titled 'Zipcode List'.

Add Zipcode Form:

- Country: United States of America
- State Name: --Select--
- City Name: --Select--
- Zipcode: [Text Input]
- Buttons: SUBMIT, Cancel

Zipcode List Table:

Zip Code	City Name	State Name	Status	Actions
20591	Washington	District of Columbia	Active	Edit Delete
20599	Washington	District of Columbia	Active	Edit Delete
20390	Washington	District of Columbia	Active	Edit Delete
20394	Washington	District of Columbia	Active	Edit Delete
20003	Washington	District of Columbia	Active	Edit
20405	Washington	District of Columbia	Active	Edit Delete
20007	Washington	District of Columbia	Active	Edit Delete
20010	Washington	District of Columbia	Active	Edit
20202	Washington	District of Columbia	Active	Edit Delete
20207	Washington	District of Columbia	Active	Edit Delete

Showing 1 to 10 of 1,376 entries

Navigation: Previous 1 2 3 4 5 Next

Options Available:

- Add
- Edit & Update
- Status
- Delete

Speciality

Description:

- This module will help you to add speciality.
- Based on the status (Active/Inactive) it will display in all the reference modules

Screenshot

The screenshot shows the 'Speciality List' page in the DocsLinc application. The page features a table with the following data:

Speciality Code	Speciality Name	Status	Actions
PC	Primary Care Doctor	Active	Edit
OB	OB-GYN	Active	Edit
Dar	Dermatologist	Inactive	Edit Delete
Den	Dentist	Active	Edit
Card	Cardiologist	Active	Edit
All	Allergist	Active	Edit
Pad	Pediatrician	Active	Edit
Hem	Hematologist/Oncologist	Active	Edit
ENT	Ear Nose and Throat (ENT) Doctor	Active	Edit
MRI	MRI Center	Inactive	Edit Delete

The page also includes a search bar, a 'records per page' dropdown set to 10, and a pagination control showing 'Showing 1 to 10 of 34 entries' with buttons for 'Previous', '1', '2', '3', '4', and 'Next'.

How to add Speciality

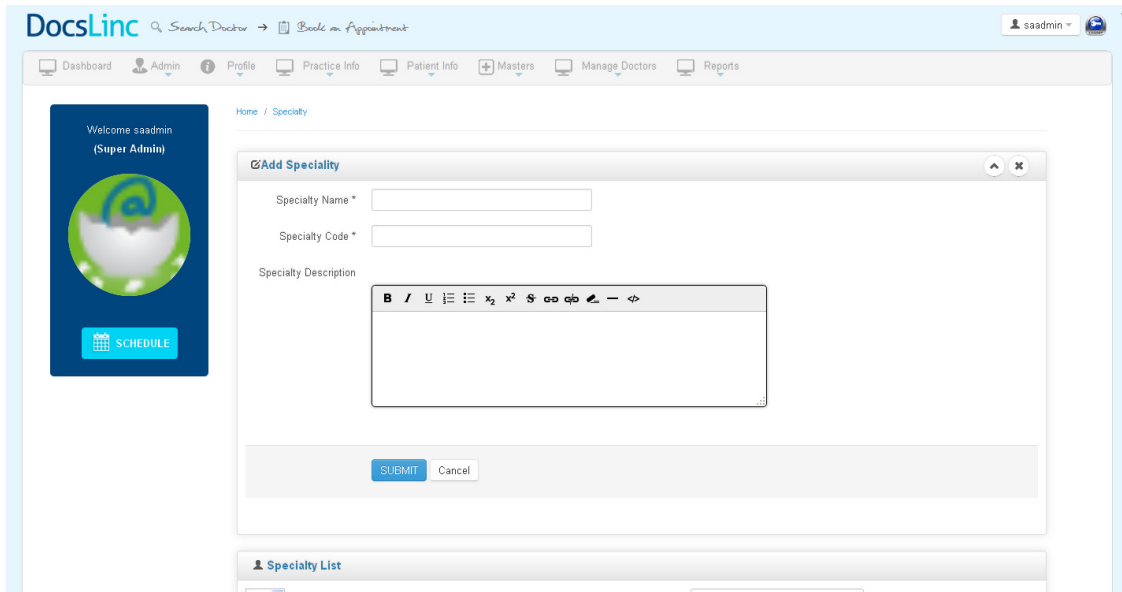
→ Go to **Master Menu** → Select speciality menu → Click “Add speciality ” link; it takes you to the following Page

Description:

Here you can add “New speciality ” by entered the following details,

- ✓ **Speciality name:** Enter the Speciality name
- ✓ **Speciality code:** Enter the Speciality code
- ✓ **Speciality description:** Enter breif about the Speciality .

Screenshot



Options Available:

- Add
- Edit & Update
- Status
- Delete

Reason

Description

- This module will help you to add Reason and time for examine a patient for that reason
- Based on the status (Active/Inactive) it will display in all the reference modules

Screenshot

The screenshot displays the 'Reason List' interface. On the left, there is a sidebar with a 'SCHEDULE' button. The main content area shows a table with the following data:

Speciality	Reason	Status	Actions
Primary Care Doctor	Consultation - 30 Mins	Active	Edit Delete
Primary Care Doctor	Headache - 30 Mins	Active	Edit Delete
Primary Care Doctor	Driver license exam - 30 Mins	Active	Edit Delete
Primary Care Doctor	Neck Pain - 30 Mins	Active	Edit Delete
Primary Care Doctor	Ear Infection - 30 Mins	Active	Edit Delete
Primary Care Doctor	Migrane - 30 Mins	Active	Edit Delete
Primary Care Doctor	Back Pain - 30 Mins	Active	Edit Delete
Primary Care Doctor	Flu Shot - 30 Mins	Active	Edit Delete
Primary Care Doctor	Rash - 30 Mins	Active	Edit Delete
Primary Care Doctor	Running Nose - 30 Mins	Active	Edit Delete

Showing 1 to 10 of 644 entries

How to add Reason


→ Go to **Master Menu** → Select Reason menu → Click “Add Reason” link; it takes you to the following Page

Description:

Here you can add “New Reason” by entered the following details,

- ✓ **Speciality name:** Select the Speciality name from the dropdown.
- ✓ **Name of the Reason :** Enter the reason name
- ✓ **Reason code:** Enter the Reason code
- ✓ **Reason time:** Enter Duration for examine.

Screenshot



(Super Admin)

SCHEDULE

Add Reason

Select Speciality *

Name of Reason *

Reason Code *

Reason Time

Reason List

10 records per page Search:

Speciality	Reason	Status	Actions
Primary Care Doctor	Consultation - 30 Mins	Active	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Primary Care Doctor	Headache - 30 Mins	Active	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Primary Care Doctor	Driver license exam - 30 Mins	Active	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Primary Care Doctor	Neck Pain - 30 Mins	Active	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Primary Care Doctor	Ear Infection - 30 Mins	Active	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

Options Available:

- Add
- Edit & Update
- Status
- Delete

Language Description

- This module help to add languages
- Based on the status (Active/Inactive) it will display in all the reference modules

Reference Module

1. Profession type

Screenshot

The screenshot displays the 'Languages List' page in the DocuLinc system. The page header includes the DocuLinc logo, a search bar, and navigation links. The main content area features a table with the following data:

Language Name	Status	Actions
American Sign Language	Active	Edit Delete
English	Active	Edit
Italian	Active	Edit Delete
Spanish	Active	Edit
Tamil	Active	Edit
Sweden	Active	Edit Delete
Hindi	Active	Edit
Malayalam	Active	Edit Delete
Kannada	Active	Edit Delete
Yoruba	Active	Edit Delete

Below the table, there is a pagination control showing 'Showing 1 to 10 of 26 entries' and a 'Previous Next' button set.

How to add Language

→ Go to **Master Menu** → Select language menu → Click “Add language” link; it takes you to the following Page

Description:

Here you can add “New language” by entered the following details,

- ✓ **Language Name** : Enter Language Name.

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, the navigation bar includes the DocsLinc logo, a search bar for doctors, and a 'Book an Appointment' button. The user is logged in as 'saadmin'. The main navigation menu contains links for Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. A sidebar on the left shows a welcome message for 'saadmin (Super Admin)' and a 'SCHEDULE' button. The main content area is titled 'Home / Languages' and features two sections: 'Add Languages' and 'Languages List'.

The 'Add Languages' form includes a text input field for 'Language Name *' and two buttons: 'SUBMIT' and 'Cancel'.

The 'Languages List' section shows a table with the following data:

Language Name	Status	Actions
American Sign Language	Active	Edit Delete
English	Active	Edit
Italian	Active	Edit Delete
Spanish	Active	Edit
Tamil	Active	Edit

Options Available:

- Add
- Edit & Update
- Status
- Delete

Insurance company

Description

- This module allow you to add a new insurance company
- Based on the status (Active/Inactive) it will display in all the reference modules

Screenshot

The screenshot displays the 'Add Insurance Company' interface in DocsLinc. It features a table with the following data:

Company Name	Company Code	Status	Actions
I'll choose later	Choose My Insurance Later	Active	Edit
I'll pay my self	I'll Pay my self	Active	Edit
AETNA	AETNA	Active	Edit
CIGNA	CIGNA	Active	Edit
HUMANA	HUMANA	Active	Edit
UnitedHealthCare	UHC	Active	Edit
Medicare	Medicare	Active	Edit
Medical Assistance	Medical Assistance	Active	Edit
Anthem Blue Cross Blue Shield	ABCBS	Active	Edit
Anthem Blue Cross of California	ABCC	Active	Edit

How to add Insurance company

→ Go to **Master** Menu → Select Insurance company menu → Click “Add Insurance company” link; it takes you to the following Page

Description:

Here you can add “New Insurance company” by entered the following details,

- ✓ **Name of the company** : Enter Name of the insurance company.
- ✓ **Company Code** : Insurance company code
- ✓ **Date of registered**: Date of registration of the commpany
- ✓ **Address** : Address of the insurance company
- ✓ **Zipcode** : Zipcode of the city where the insurance company locate
- ✓ **Country** : Select the country from the drop down
- ✓ **State** : Select state from dropdown
- ✓ **City** : Select cityfrom dropdown
- ✓ **Website URL** : Website URL of the company
- ✓ **Logo** : Insurance company logo

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, the navigation bar includes the DocsLinc logo, a search bar for doctors, and a 'Book an Appointment' button. The user is logged in as 'saadmin'. The main navigation menu contains links for Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. The current page is 'Home / Insurance Company'. On the left, a welcome message for 'saadmin (Super Admin)' is shown with a 'SCHEDULE' button. The main content area features a modal window titled 'Add Insurance Company' with the following fields: Name of Insurance Company, Company Code, Date of Registered, Address, Zip Code, Country (dropdown), State / Province (dropdown), City (dropdown), Website URL, and Upload Logo (with 'No file selected' and 'Choose File' options). Below the modal is a 'SUBMIT' button and a 'Cancel' button. At the bottom, the 'Insurance Company List' table is visible, showing two records with columns for Company Name, Company Code, Status, and Actions.

Company Name	Company Code	Status	Actions
I'll choose later	Choose My Insurance Later	Active	Edit
I'll pay my self	I'll Pay my self	Active	Edit

Options Available:

- Add
- Edit & Update
- Status
- Delete

Insurance Plan

Description

- This module helps you to add and manage insurance plan for the insurance company
- It shows the plan code and option like edit delete. Change status.

Screenshot

The screenshot displays the 'Insurance Plan List' interface in the DocsLinc system. The page header includes the DocsLinc logo, a search bar for 'Search Doctor', and a 'Back on Appointment' link. The user is logged in as 'saadmin'. The main content area features a navigation menu with options like Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. A sidebar on the left shows a 'Welcome saadmin (Super Admin)' message and a 'SCHEDULE' button. The main table lists insurance plans with the following data:

Insurance Plan Code	Insurance Plan Name	Status	Actions
Aet	Aetna Choice POS	Active	Edit Delete
Aet	Aetna Choice POS (Aetna HealthFund)	Active	Edit Delete
Aet	Aetna Choice POS II	Active	Edit Delete
Aet	Aetna Choice POS II (Aetna HealthFund)	Active	Edit Delete
Aet	Aetna Golden Choice Plan (PPO)	Active	Edit Delete
Aet	Aetna Golden Medicare Plan (HMO)	Active	Edit Delete
Aet	Aetna Health Network Only (Open Access)	Active	Edit Delete
Aet	Aetna Health Network Option(HMO/Open Access HMO)	Active	Edit Delete
Aet	Aetna HealthFund HMO	Inactive	Edit Delete
Aet	Aetna HealthFund Open Access Aetna Select	Inactive	Edit Delete

Showing 1 to 10 of 399 entries

How to add Insurance Plan

→ Go to **Master Menu** → Select Insurance plan menu → Click “Add Insurance plan” link; it takes you to the following Page

Description:

Here you can add “New Insurance plan” by entered the following details,

- ✓ **Select insurance company** : Select the insurance company from dropdown.
- ✓ **Plan name** : Enter the plan name
- ✓ **Plan code**: Enter the plan code
- ✓ **Description**: Brief about the plan

Screenshot

The screenshot displays a web application interface. On the left, a vertical sidebar contains a user profile for '(Super Admin)' with a circular avatar and a blue 'SCHEDULE' button. The main content area is divided into two sections. The top section, titled 'Add Insurance Plan', features a form with the following fields: 'Select Insurance Company' (a dropdown menu currently showing '-Select-'), 'Plan Name' (a text input field), and 'Plan Code' (a text input field). Below these is a 'Description / Cover Up' area with a rich text editor toolbar containing icons for bold, italic, underline, list, link, unlink, and other text formatting options. At the bottom of the form are 'SUBMIT' and 'Cancel' buttons. The bottom section, titled 'Insurance Plan List', includes a search bar and a 'records per page' dropdown set to '10'. Below this is a table with the following data:

Insurance Plan Code	Insurance Plan Name	Status	Actions
Aet	Aetna Choice POS	Active	Edit Delete

Options Available:

- Add
- Edit & Update
- Status
- Delete

Profession Type

Description

- This module help to add profession type
- Based on the status (Active/Inactive) it will display in all the reference modules

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, there is a navigation bar with the DocsLinc logo, a search bar for doctors, and a 'Back on Appointment' link. Below this is a secondary navigation menu with options: Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. The main content area is titled 'Home / Profession Type'. On the left, there is a sidebar with a welcome message for 'saadmin (Super Admin)', a 'SCHEDULE' button, and an 'Upload Photo' button. The main area features a '+Add Profession Type' button and a 'Profession Type List' table. The table has columns for 'Profession Type Name', 'Status', and 'Actions'. The 'Status' column shows 'Active' for all listed professions. The 'Actions' column contains 'Edit' and 'Delete' buttons for each profession.

Profession Type Name	Status	Actions
MBBS	Active	Edit Delete
FRCS	Active	Edit Delete
MS	Active	Edit Delete
MD	Active	Edit Delete
DO	Active	Edit Delete
FACOG	Active	Edit Delete
FAAD	Active	Edit Delete
MPH	Active	Edit Delete

How to add Profession Type

→ Go to **Master Menu** → Select Profession Type menu → Click “Add Profession Type” link; it takes you to the following Page

Description:

Here you can add “New Profession Type” by entered the following details,

- ✓ **Profession Type Name** : Enter Profession Type Name.

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, the logo 'DocsLinc' is visible along with navigation links for 'Search Doctor' and 'Book an Appointment'. The user is logged in as 'saadmin'. The main navigation menu includes 'Dashboard', 'Admin', 'Profile', 'Practice Info', 'Patient Info', 'Masters', 'Manage Doctors', and 'Reports'. The current page is 'Home / Profession Type'. On the left, a sidebar shows a welcome message for 'saadmin (Super Admin)' and a 'SCHEDULE' button. The main content area features an 'Add Profession Type' form with a text input for 'Profession Type Name *' and 'SUBMIT' and 'Cancel' buttons. Below the form is a 'Profession Type List' table with columns for 'Profession Type Name', 'Status', and 'Actions'. The table lists five profession types: MBBS, FRCS, MS, MD, and DO, all with an 'Active' status. Each row has 'Edit' and 'Delete' action buttons.

Profession Type Name	Status	Actions
MBBS	Active	Edit Delete
FRCS	Active	Edit Delete
MS	Active	Edit Delete
MD	Active	Edit Delete
DO	Active	Edit Delete

Options Available:

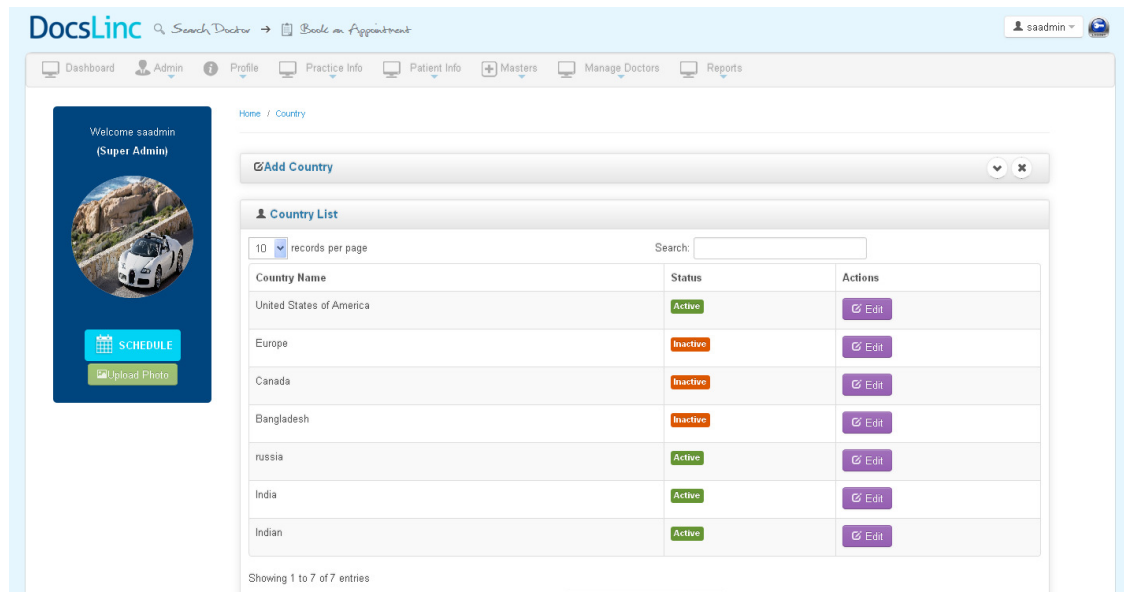
- Add
- Edit & Update
- Status
- Delete

Country

Description:

- This module will help you to add Country
- Based on the status (Active/Inactive) it will display in all the reference modules

Screenshot



The screenshot shows the DocsLinc web application interface. The top navigation bar includes 'Dashboard', 'Admin', 'Profile', 'Practice Info', 'Patient Info', 'Masters', 'Manage Doctors', and 'Reports'. The user is logged in as 'saadmin'. The main content area is titled 'Country List' and features an 'Add Country' button. Below this is a table with the following data:

Country Name	Status	Actions
United States of America	Active	Edit
Europe	Inactive	Edit
Canada	Inactive	Edit
Bangladesh	Inactive	Edit
russia	Active	Edit
India	Active	Edit
Indian	Active	Edit

Showing 1 to 7 of 7 entries

How to add Country

→ Go to **Master Menu** → Select **Country** menu → Click “Add Country” link; it takes you to the following Page

Description:

Here you can add “New Country” by entered the following details,

- ✓ **Country name:** Enter the country name.
- ✓ **Country Code:** Enter the country code.
- ✓ **Tel Code:** Enter the telephone code number..

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, the logo 'DocsLinc' is visible, along with search and navigation options. The user is logged in as 'saadmin'. The main navigation bar includes links for Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. On the left, a welcome message for 'saadmin (Super Admin)' is shown with a 'SCHEDULE' button and an 'Upload Photo' option. The central area features a 'Country List' table and an 'Add Country' form.

Country List

Country Name	Status	Actions
United States of America	Active	Edit
Europe	Inactive	Edit
Canada	Inactive	Edit

Add Country

Country Name *

Country Code *

Tele Code *

Options Available:

- Add
- Edit & Update
- Status
- Delete

State

Description:

- This module will help you to add state for a country
- Based on the status (Active/Inactive) it will display in all the reference modules

Screenshot

The screenshot shows the DocsLinc web application interface. The top navigation bar includes 'Dashboard', 'Admin', 'Profile', 'Practice Info', 'Patient Info', 'Masters', 'Manage Doctors', and 'Reports'. The user is logged in as 'saadmin'. The main content area is titled 'Home / State' and features an 'Add State' button. Below this is a 'State List' section with a search bar and a table of states.

State Name	Country Name	Status	Actions
New York	United States of America	Inactive	Edit
Washington	United States of America	Inactive	Edit
Nevada	United States of America	Inactive	Edit
District of Columbia	United States of America	Active	Edit
Montana	United States of America	Inactive	Edit
Dhaka	Bangladesh	Inactive	Edit
Maryland	United States of America	Active	Edit
Tennessee	United States of America	Inactive	Edit

How to add State

→ Go to **Master Menu** → Select **State** menu → Click “Add State” link; it takes you to the following Page

Description:

Here you can add “New State” by entered the following details,

- ✓ **Country name:** Select the country name form dropdown.
- ✓ **State name:** Enter the country name.
- ✓ **Abbreviation:** Enter the state abbreviation.

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, the navigation bar includes the DocsLinc logo, a search bar for doctors, and a 'Book an Appointment' button. The user is logged in as 'saadmin'. The main navigation menu contains links for Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. On the left, a sidebar shows a welcome message for 'saadmin (Super Admin)', a 'SCHEDULE' button, and an 'Upload Photo' button. The main content area is titled 'Home / State' and features two sections: 'Add State' and 'State List'. The 'Add State' form includes a dropdown for 'Country' (set to 'United States of America'), text input fields for 'State Name' and 'Abbreviation', and 'SUBMIT' and 'Cancel' buttons. The 'State List' section has a search bar and a table with columns for State Name, Country Name, Status, and Actions. The table lists three states: New York, Washington, and Nevada, all with a status of 'Inactive' and an 'Edit' button.

State Name	Country Name	Status	Actions
New York	United States of America	Inactive	Edit
Washington	United States of America	Inactive	Edit
Nevada	United States of America	Inactive	Edit

Options Available:

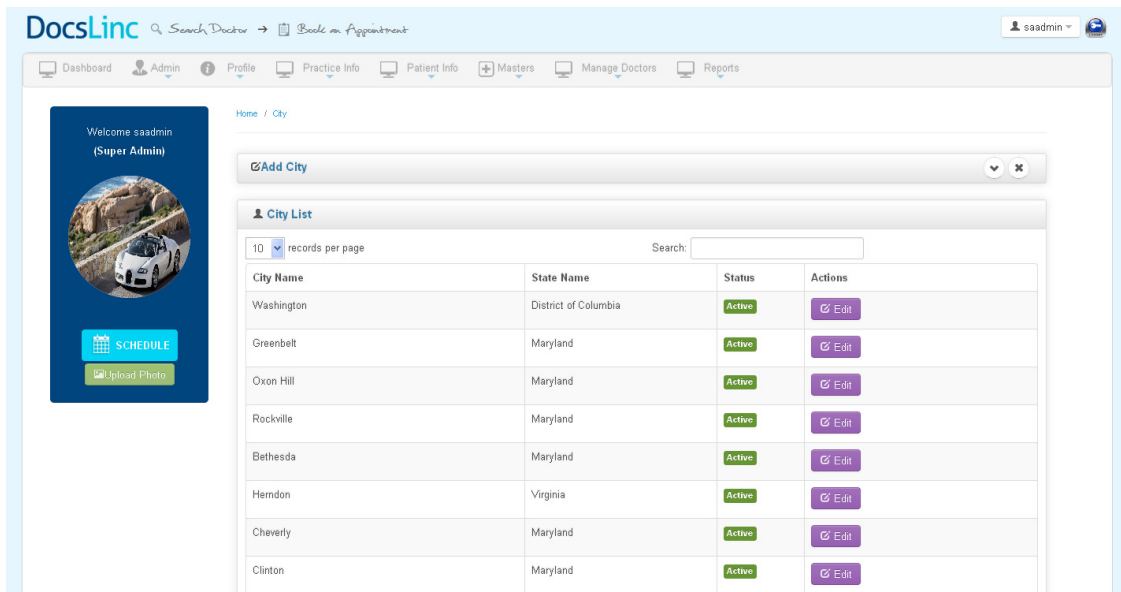
- Add
- Edit & Update
- Status
- Delete

City

Description:

- This module will help you to add City for a State.
- Based on the status (Active/Inactive) it will display in all the reference modules

Screenshot



The screenshot shows the DocsLinc web application interface. At the top, there is a navigation bar with the DocsLinc logo, search and appointment links, and a user profile dropdown for 'saadmin'. Below this is a secondary navigation menu with icons for Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. On the left side, there is a sidebar with a 'Welcome saadmin (Super Admin)' message, a car image, and buttons for 'SCHEDULE' and 'Upload Photo'. The main content area is titled 'Home / City' and features an 'Add City' button. Below this is a 'City List' section with a search bar and a table of cities.

City Name	State Name	Status	Actions
Washington	District of Columbia	Active	Edit
Greenbelt	Maryland	Active	Edit
Oxon Hill	Maryland	Active	Edit
Rockville	Maryland	Active	Edit
Bethesda	Maryland	Active	Edit
Hemdon	Virginia	Active	Edit
Cheverly	Maryland	Active	Edit
Clinton	Maryland	Active	Edit

How to add City

→ Go to **Master Menu** → Select **City** menu → Click “Add City” link; it takes you to the following Page

Description:

Here you can add “New City” by entered the following details,

- ✓ **Country name:** Select the country name form dropdown.
- ✓ **State name :** Select the state name form dropdown.
- ✓ **City Nmae :** Enter the City Name.

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, the logo 'DocsLinc' is visible along with navigation links for 'Search Doctor' and 'Book an Appointment'. The user is logged in as 'saadmin'. The main navigation bar includes 'Dashboard', 'Admin', 'Profile', 'Practice Info', 'Patient Info', 'Masters', 'Manage Doctors', and 'Reports'. On the left, a sidebar shows a welcome message for 'saadmin (Super Admin)' and a 'SCHEDULE' button. The main content area features a 'Home / City' breadcrumb and a modal window titled 'Add City'. This form includes dropdown menus for 'Country' (set to 'United States of America') and 'State Name' (set to '-Select-'), and a text input for 'City Name'. Below the form are 'SUBMIT' and 'Cancel' buttons. Underneath the form is a 'City List' section with a search bar and a table listing cities. The table has columns for 'City Name', 'State Name', 'Status', and 'Actions'. The listed cities are Washington, Greenbelt, and Oxon Hill, all with an 'Active' status and an 'Edit' button.

City Name	State Name	Status	Actions
Washington	District of Columbia	Active	Edit
Greenbelt	Maryland	Active	Edit
Oxon Hill	Maryland	Active	Edit

Options Available:

- Add
- Edit & Update
- Status
- Delete

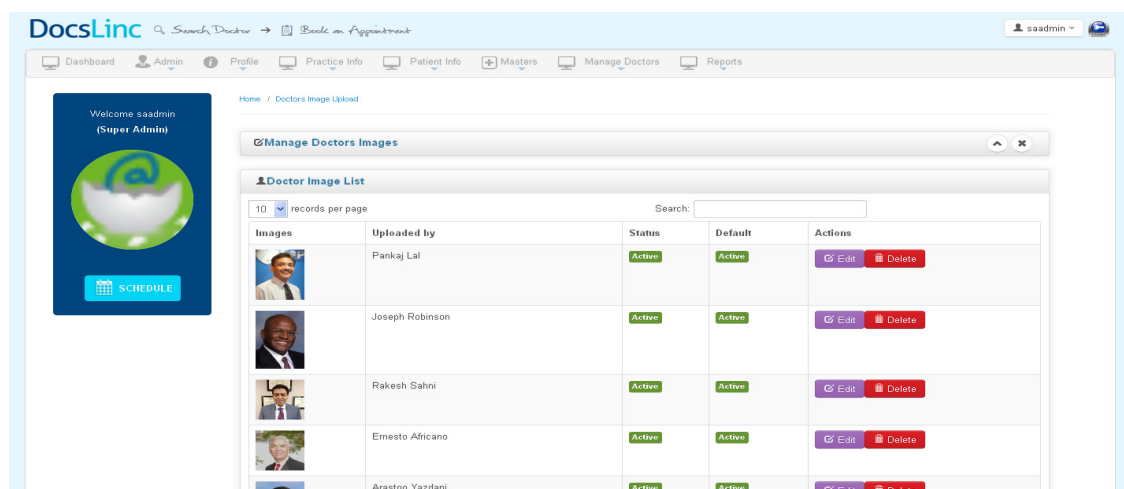
MANAGE DOCTOR

Upload Photograph

Description

- This module contains the photograph of the doctors
- Here the images can be edit, delete or change the status

Screenshot



How to add Upload photograph

→ Go to **Manage Doctor** Menu → Select Upload Photograph menu → Click “Manage Doctor images” link; it takes you to the following Page

Description:

Here you can add “Doctor Photo” by entered the following details,

- ✓ **Select Doctor** : Select the Doctor from dropdown.
- ✓ **Choose Image** : Choose the image

Screenshot

The screenshot displays the DocsLinc web application interface. The top navigation bar includes the DocsLinc logo, a search bar for doctors, and a 'Book an Appointment' button. The user is logged in as 'saadmin'. The main menu contains links for Dashboard, Admin, Profile, Practice Info, Patient Info, Masters, Manage Doctors, and Reports. The current page is 'Doctors Image Upload'. On the left, a sidebar shows a welcome message for 'saadmin (Super Admin)' and a 'SCHEDULE' button. The main content area features a 'Manage Doctors Images' form with a dropdown menu for selecting a doctor and five rows for uploading images (Doctor Image 1 to 5). Each row has a 'Choose File' button. Below the form are 'SUBMIT' and 'Cancel' buttons. At the bottom, a 'Doctor Image List' table shows a list of uploaded images with columns for Images, Uploaded by, Status, Default, and Actions. The table contains one entry for Pankaj Lal, who is active and has a default image.

Images	Uploaded by	Status	Default	Actions
	Pankaj Lal	Active	Active	Edit Delete

Options Available:

- Add
- Edit & Update
- Status
- Delete

Deleted Doctor Description

- In this module it shows the deleted doctor list.
- The doctor profile can be restored by clicking the restore button.

Screenshot

The screenshot displays the DocsLinc web application interface. At the top, the logo 'DocsLinc' is visible along with navigation links: 'Search Doctor', 'Back on Appointment', and a user profile 'saadmin'. Below the navigation bar, there is a sidebar with a 'Welcome saadmin (Super Admin)' message and a 'SCHEDULE' button. The main content area is titled 'Doctors List' and features a search bar and a table of doctor records. The table has columns for 'Doctor Name', 'Practices', 'Location', 'Profile', 'Photo', 'Login', and 'Options'. A single entry is shown for 'Dr. Olayinka Akinnuoye' with a 'Restore' button in the 'Options' column. The footer contains the copyright notice: 'Copyright © 2015 DocsLinc, LLC, Inc. All Rights Reserved.'

Doctor Name	Practices	Location	Profile	Photo	Login	Options
Dr. Olayinka Akinnuoye Email : aandtfammed@yahoo.com	A & T Family Practice LLC	-Greenbelt Road(6201 Greenbelt Road20740)	✓	✓	✓	Restore

Doctors

Description

- In this module, you can add and manage doctors
- Here you can also manage the schedule against each doctor by clicking schedule button.

Screenshot

The screenshot shows the DocsLinc web application interface. At the top, there is a navigation bar with the DocsLinc logo and search options. Below the navigation bar, there is a sidebar on the left with a 'SCHEDULE' button. The main content area displays the 'Doctors List' page, which includes a search bar and a table of doctor profiles. The table has columns for Doctor Name, Practices & Location, Profile, Photo, Login, Status, Options, and Schedule. The 'Options' column contains 'Edit' and 'Delete' buttons, and the 'Schedule' column contains a 'SCHEDULE' button.

Doctor Name	Practices & Location	Profile	Photo	Login	Status	Options	Schedule
Dr. Aaron Lewis Email : alewis@docslinc.com	A & T Family Practice LLC	✓	✓	✓	Active	Edit Delete	SCHEDULE
Dr. Lincy C Email : lincy@pixelstudios.com	A & T Family Practice LLC	✓	✓	✓	Active	Edit Delete	SCHEDULE
Dr. Neeraj Bindal Email : nbindal@docslinc.com	A Visual Affair	✓	✓	✓	Active	Edit Delete	SCHEDULE
Dr. Shahin Oveis Email : soveis@docslinc.com	Ace Medical Clinic	✓	✓	✓	Active	Edit Delete	SCHEDULE

How to add doctor

→ Go to **Manage Doctor** Menu → Select **Doctor** menu → Click “Add Doctor ” link; it takes you to the following Page

Description:

Here you can add “Doctor ” by entered the following details,

In Profile Tab

First Name : Enter the First name of the doctor

Last Name : Enter the Last name of the doctor

Suffix : Enter the Suffix name of the doctor
Gender : select the Gender by clicking radio button
Date of Birth: Select the DOB of the doctor
Patient Accepted : Select the patient type accept by this doctor
NPI Number : Enter the NPI of the doctor
Professional Statement : Short Brief of the doctor
Language Known: Select the language he/she knows from the list
Specialized in : Select the Specialization from the list
Practice Location: Select the Practice Location from the list
Primary Location : Select the Primary practice location from the list

Professional Tab

Education : Enter the education details of this doctor. Can add more education by clicking [+Add](#) link
Board Certification : Enter the Board Certification of this doctor. Can add more certification by clicking [+Add](#) link
Membership :Enter the memberships of this doctor. Can add more memberships by clicking [+Add](#) link
Hospital Affiliations :Enter the hospital affiliations of this doctor. Can add more by clicking [+Add](#) link
License / Permits : Enter the License / Permits of this doctor. Can add more by clicking [+Add](#) link
Awards / Publications :Enter the Awards / Publications of this doctor. Can add more by Clicking [+Add](#) link

Login Tab

Emailid Enter email id (This will be the login username)
Password Enter Password

Screenshot:

DocsLinc Search Doctor → Back on Appointment saadmin

Dashboard Admin Profile Practice Info Patient Info Masters Manage Doctors Reports

Home / Doctors

Add Doctors

Profile Professional Login Details Photos

First Name *

Last Name *

Suffix

Gender * Male Female

Date of Birth *

Patient Accepted *

NPI Number *

Professional Statement

Language Known *

Specialized in *

Practice Location Information

Practice Location *

Primary Location *

Doctors List

10 records per page Search:

Doctor Name	Practices & Location	Profile	Photo	Login	Status	Options	Schedule
Dr. Aaron Lewis Email: alewis@docslinc.com	A & T Family Practice LLC	✓	✓	✓	Active	<input type="button" value="Edit"/> <input type="button" value="Delete"/>	<input type="button" value="SCHEDULE"/>
Dr. Lincy C Email: lincy@pixelstudios.com	A & T Family Practice LLC	✓	✓	✓	Active	<input type="button" value="Edit"/> <input type="button" value="Delete"/>	<input type="button" value="SCHEDULE"/>

DocsLinc Search Doctor → Back on Appointment saadmin

Dashboard Admin Profile Practice Info Patient Info Masters Manage Doctors Reports

Home / Doctors

Add Doctors

Profile Professional Login Details Photos

- Education
- Board Certification
- Membership
- Hospital Affiliations
- License / Permits
- Awards / Publications

Awards / Publications

+Add

Awards	Description	Option
<input type="text"/>	<input type="text"/>	<input type="button" value="Remove"/>

Doctors List

10 records per page Search:

Doctor Name	Practices & Location	Profile	Photo	Login	Status	Options	Schedule
-------------	----------------------	---------	-------	-------	--------	---------	----------

Docslinc [Back on Appointment](#) saadmin

Dashboard Admin Profile Practice Info Patient Info Masters Manage Doctors Reports

Home / Doctors

Add Doctors

Profile Professional **Login Details** Photos

Email ID

Password *

Doctors List

10 records per page Search:

Doctor Name	Practices & Location	Profile	Photo	Login	Status	Options	Schedule
Dr. Aaron Lewis Email : alewis@docslinc.com	A & T Family Practice LLC	✓	✓	✓	Active	<input type="button" value="Edit"/> <input type="button" value="Delete"/>	<input type="button" value="SCHEDULE"/>
Dr. Linev C	A & T Family Practice LLC	✓	✓	✓	Active	<input type="button" value="Edit"/>	<input type="button" value="SCHEDULE"/>

REPORT

Practice Report

Description

- In this module it contain the report for all active practices with number of location, number of doctors
- It has option to take print out of the report by clicking the printer icon

Reference Module

1. Location Report
2. Appointment Report

Screenshot

The screenshot shows the DocsLinc web application interface. The top navigation bar includes 'Dashboard', 'Admin', 'Profile', 'Practice Info', 'Patient Info', 'Masters', 'Manage Doctors', and 'Reports'. The user is logged in as 'saadmin'. The main content area is titled 'Practice Report' and contains a table with the following data:

Practice Name	No. of Location	No. of Doctors
Maryland Cardiology Associates	8	3
Capital Cardiac Care	1	1
Dr.Surinder Singh M.D.	1	1
Mohammad A. Khalid MD	1	1
Dr. Joseph R. Robinson MD PHD	1	1
Sanjiv Sood M.D.	1	1
Arsstoo Yazdani M.D.	1	1
Dr. Deep Kukreti Family Physician	2	1
Center for Vascular Medicine	1	1
Metropolitan Women's Group LLC	2	5

Location Report

Description

- In this module it contain the report for all active Location with number of doctors,
- It has option to take print out of the report by clicking the printer icon

Screenshot

Practice Name	Location Name	No. of Doctors
Maryland Cardiology Associates	Jericho City Drive	1
Maryland Cardiology Associates	University Blvd	2
Maryland Cardiology Associates	Granite Place	2
Maryland Cardiology Associates	Greenway Center Drive	2
Maryland Cardiology Associates	Spring Street	2
Maryland Cardiology Associates	Prosperity Drive	2
Maryland Cardiology Associates	Greenbelt Road	2
Maryland Cardiology Associates	Malcolm Road	2
Capital Cardiac Care	West Diamond Avenue	1
Dr. Surinder Singh M.D.	Hanover Parkway	1

Appointment Report

Description

- In this module it contain the report for all Appointment with Practice name ,Location name and status,
- It has option to take print out of the report by clicking the printer icon
- It allow to take report for a particular practice location and doctor

Screenshot

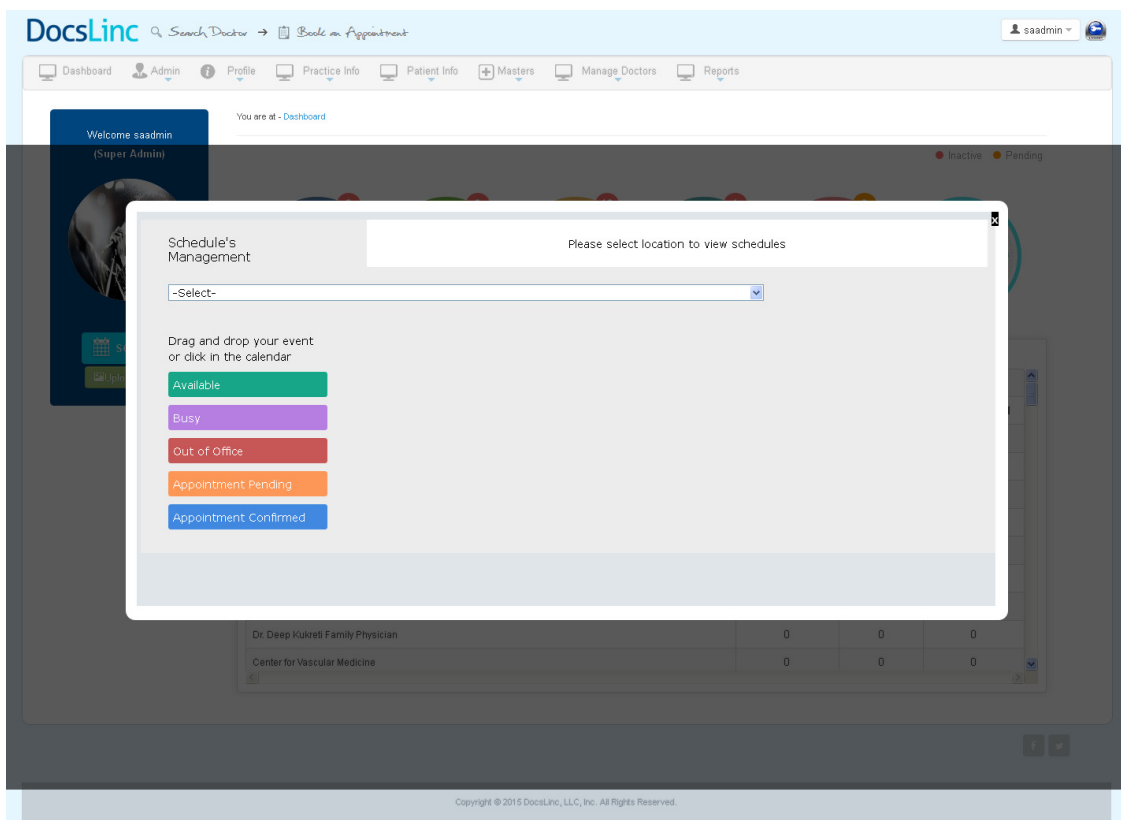
DOB	Location	Doctor	Appointment Date/Time	Status
03/05/1997 Phone - (454) - 667-7879 Reason - Other Insurance Company - Medical Assistance No Plans Selected	Granite Place 7 Granite Place Suite 14, Gaithersburg, Maryland, 20878			
23 Farhima A., DOB - 03/05/1997 Phone - (454) - 667-7879 Reason - Other Insurance Company - Medical Assistance No Plans Selected	Maryland Cardiology Associates Locations: Granite Place 7 Granite Place Suite 14, Gaithersburg, Maryland, 20878	Dr. Rakesh Sahni	03/31/2015 10:01 AM	Appointment Cancelled
24 Farhima A., DOB - 03/05/1997 Phone - (454) - 667-7879 Reason - Stress Test	Maryland Cardiology Associates Locations: Granite Place 7 Granite Place Suite 14, Gaithersburg, Maryland, 20878	Dr. Rakesh Sahni	03/28/2015 11:01 AM	Met

SCHEDULE

Description

- This module shows a full week calendar view .
- It will help you to create schedule for a doctor in a practice
- It shows appointment booked by the patient.
- The appointment confirmation or cancellation can be done in this module

Screenshot



How to create a schedule

Click “schedule” link which present left side in the screen; it takes you to the following Page

- Select the practice location in the popup box.
- Select date/day and time for create schedule by click on the calendar. (Previous day is restricted)

Select Doctor : Select a doctor from the drop down

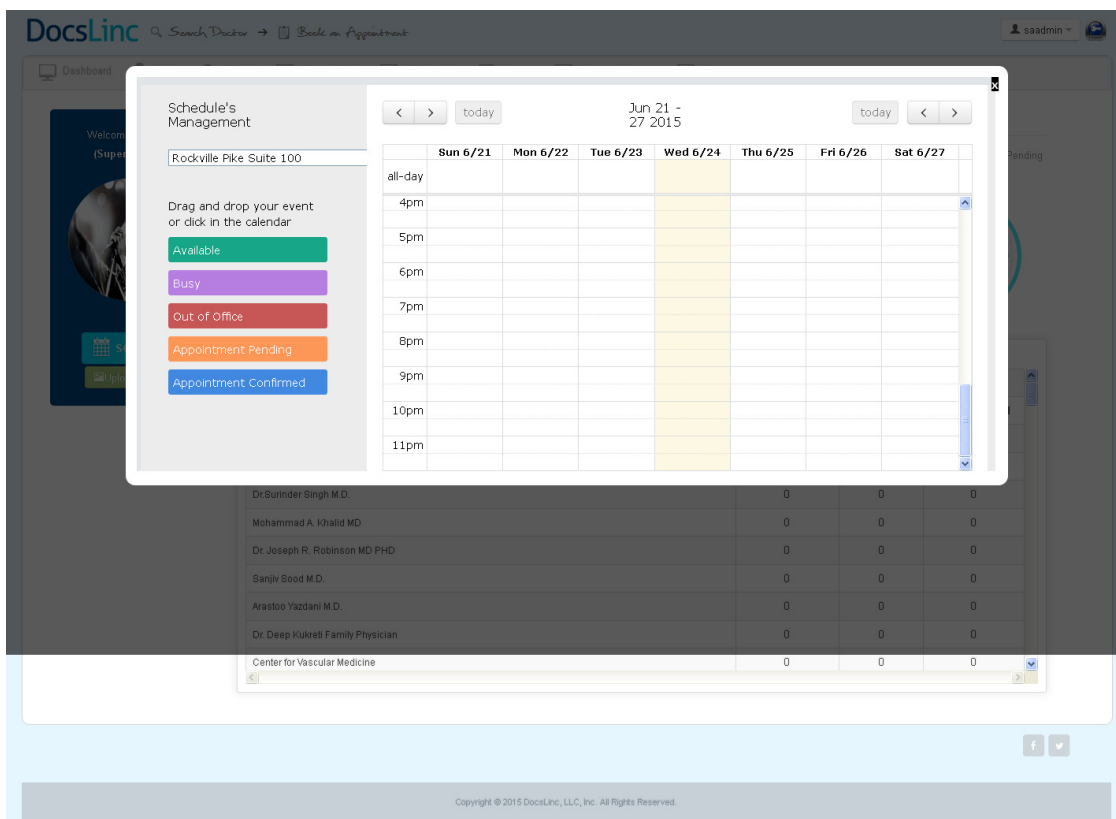
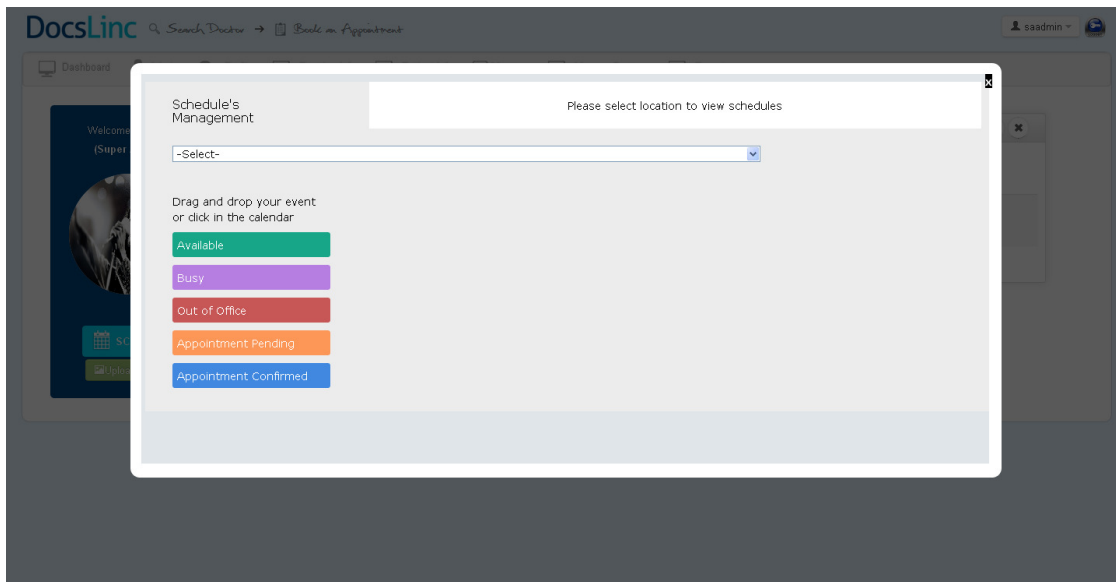
Start time/End Time : select start and end time by cick on the textbox.(Time interval 30 minutes)

Status : Select status Available/ Busy/ Out of office.

No.of Weeks : Enter number of week to repeat the same schedule.

Click on Create Schedules to create schedule successful.

Screenshot



DocuLine Search Doctor → Book an Appointment saadmin

Dashboard

Schedule's Management

Rockville Pike Suite 100

Drag and drop your event or click in the calendar

- Available
- Busy
- Out of Office
- Appointment Pending
- Appointment Confirmed

11pm

Fri 6/26 Sat 6/27

Manage Schedules (Recurring)

Select Doctor: --Select Doctor--

Start Time: 8:30 PM End Time: 9:30 PM Status: Available

No of Weeks: Enter no of Weeks

Location: Rockville Pike Suite 100

Close Create Schedules

Dr. Gurinder Singh M.D.	0	0	0
Mahammad A. Khalid MD	0	0	0
Dr. Joseph R. Robinson MD PHD	0	0	0
Sanjiv Sood M.D.	0	0	0
AraStoo Yazdani M.D.	0	0	0
Dr. Deep Kukreti Family Physician	0	0	0
Center for Vascular Medicine	0	0	0

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